



**DEPARTMENT OF DEFENSE
DEPENDENTS SCHOOLS
OSAN MIDDLE HIGH SCHOOL
Unit 2037
APO, AP 96278-2037**



**OMHS SAC
Osan Middle High School
School Advisory
Committee Meeting**

Meeting date	March 9, 2026
Meeting called to order	4:04pm
Roll Call - SAC Members in Attendance	
Position	Individual in attendance
Chairperson (v)	Jenny Iverson
Vice-chairperson(v)	Beckie Javinar
Secretary (v)	Annetta Quirion
OMHS Principal Designee	Ms. Bryant
OMHS Teacher Representatives (v x 3)	Ms. Moore, Ms. Horn, Ms. Heffele
OMHS Student Representative (v x 1)	Kevin Walsh
Osan Air Base Command Representative	Rebekah Morris, Capt
Osan Air Base School Liaison Program Manager	April Kersey
Other Attendees:	Dr. Ekeh, Ann Biacan, Candace Neff

Welcome and purpose of the SAC
Parents, teachers, and students working together to advise the principal on school policies affecting students and families, instructional programs and resources, pupil services, and student standards.
2025-26 Goals
<ul style="list-style-type: none"> ● Partner with school and DoDEA officials to benefit students and the community ● Promote active participation by stakeholders ● Provide transparency in SAC processes and accomplishments
Meeting norms
RROO
Old business

Godeok Activity Bus Stop	Up and running!
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Labeling books in libraries	<p>Grants from TOSC and PTSO made the purchase of YA stickers possible. Labels have been fully funded. Ms. Dunham and volunteers are currently placing stickers on the books. Sticker priority is for books assigned as required reading during the 25/26 and 26/27 school year.</p>
Parking garage safety	<p>Elevated to IAC, The lights in the Commissary parking lot are now fully functioning, and the team is exploring motion-sensor options to avoid lights staying on constantly.</p> <ul style="list-style-type: none"> ● CE exploring options: <ul style="list-style-type: none"> ○ Increase fixture brightness ○ Replace with LEDs ○ Clean glass covers ○ Install photocells for automatic lighting ● Handicap signage: <ul style="list-style-type: none"> ○ Wall-mounted signs added on commissary side and OMHS side ● Additional mirrors requested near the ramp for visibility. ● Repainting of lines on floors has not yet occurred <p>Per Ms. Kersey, it is currently too cold to paint. The application of the LED lights in the planning process. We need to provide a list of recommended sites to place the mirrors.</p>
Open House Format	<p>The final meeting of the working group occurred on Jan 14. The group formalized the Open House format for next year. The format will include 7 sessions where parents can choose to visit teachers in any order as well as advance documents sent out to help families choose how to arrange their visits to ensure they can meet as many teachers as possible. This change should give families with multiple children spread across grades 6-12 opportunities to meet as many of their children's teachers as possible.</p>
Working group on supporting coaches and sponsors	<p>First meeting occurred on Feb 26 to focus on the topics of coach recruitment, training opportunities, and resource allocation. We had a great turnout of various stakeholders. Within the topic of coach recruitment and training opportunities we came up with the following ideas:</p> <ol style="list-style-type: none"> 1. Increase our outreach pipeline by attending in-person events such as newcomer's briefing; including having student-athletes attend to recruit volunteer coaches; reach out to Osan AB teams and the NCO in charge of the base gym for recruitment 2. Requesting a policy change to broaden the aperture on who can be hired to coach 3. Investigate mentoring and training opportunities for new coaches, to include types of trainings that could benefit coaches as well as how to pay for them <p>Our next meeting is scheduled for April 9th at 3:45 pm in Pride 214.</p> <p>New request came in for this meeting that can be rolled into a working group: 3. Increase funding to help support experienced volunteer coaches who are important to extracurricular programs. Discussion to include coach recruitment, resource management and training opportunities.</p>
Returning books removed from our libraries under President Trump's Executive Order, pursuant to court case E.K. v. DoDEA. In the Eastern District of VA	<p>1/7/26 Dr. Sherwood's response: As noted, we know that the case listed only impacts and applies to the schools listed. We are waiting on further information and instructions from DoDEA HQ to see if additional schools will be included.</p> <p>To elevate, 5 in favor 1 opposed Yes from all teachers & parents, No - 1 parent</p> <p>Waiting for a response from the DAC meeting in May</p>
Portion sizes and healthy meals for middle school students	<p>Response from AAFES– operates all School Meal Programs at OCONUS DODEA schools under the USDA National School Lunch Program and the USDA School Breakfast Program. As participants of these programs, we are required to operate under their policies and guidelines. These guidelines encompass many areas of our program including calories, portion sizes, meal components, and overall nutrition. The nutrition and meal pattern guidelines mandate what we offer include whole grains, meat/meat alternatives, fruits, vegetables, and milk with every lunch. Every lunch offered contains healthy, age appropriate portion sizes of proteins such as meat or</p>

meat alternative. We offer full servings of at least two fruit offerings and two vegetable offerings with every lunch. Students are required to choose at least three of the five offered components, and one of the chosen components must be a fruit or vegetable. Additionally, students can return for additional fruit and vegetable choices **at no extra charge** if they are still hungry after consuming their purchased meal. A complete second lunch is available for purchase and would be charged at the non-reimbursable meal rate of 7.50. However, we offer a "Lunch Plus" option which is the entrée of the day for \$2.25 – for example, a second hamburger. A la carte items are also available for purchase in addition to the standard meal. Parents can set limits on a la carte purchases.

We source our fresh produce from approved local suppliers to ensure quality. All menus are designed to meet the nutritional standards set by the USDA National School Meal Program, including limits on calories, sodium, fat, and sugar. Our menu follows a four-week cycle, offering three meal options each day to provide variety and choice. To help offset meal costs, we utilize USDA commodity credits, which requires us to order specific products directly from the US. Most of the foods we purchase are Buy American eligible, meaning they contribute to supporting American agriculture. In addition, our menus are used in several regions around the world; the food is shipped from CONUS to multiple distribution centers, and inventory sorted for use in a timely manner.

Be sure to watch for our annual survey, typically published each January. – email sent to Mr. McNamara to find out if this is accurate, and when the survey will be published to the school FB page, scratching post, the commissary and Exchange.

DoDEA websites having missing/inaccurate links/information

Motion to send a request to elevate to DAC with specific searches & links to fix to make website user friendly

Ms. Bryant approved the idea of posting on Facebook to crowdsource what searches turn up missing information or broken links and what people see?



WE NEED YOUR HELP!
HELP US IDENTIFY BROKEN LINKS OR SEARCHES ON THE
OMHS OR DODEA WEBSITES

dodea
DEPARTMENT OF DEFENSE EDUCATION ACTIVITY

Email the site you used, the search term or link you clicked,
and a screenshot of the result to
osanmiddlehighsac@gmail.com

We look forward to a response from the DAC after their meeting at May

Reports

OMHS administration	See principal's report.
Mission Support Group	Ms. April - Townhall on 3/18 DOWEA, CYP and IAC will be in attendance at 5pm at Oclub. The minutes will be posted on Mustang One Stop. We need input for the IAC Meeting on 4/16.

New Business

Topic	Discussion	Step forward	Vote
AI literacy instruction	<p>Students are increasingly encountering AI tools outside of school, often without guidance on their limitations, risks, or appropriate use. This discussion is intended to explore whether introducing basic AI literacy—focused on what AI is, what it is not, and ethical and safety considerations—could help support student decision-making, academic integrity, and critical thinking.</p> <p>AI literacy training is underway. Gemini and Notebook will be the LLM programs used.</p> <ul style="list-style-type: none"> - Feb 9 Staff has received AI training. - Rolled out to high school on Mar 11. - Training for middle school will roll out next school year. - For elementary school the year after. <p>2 session district literacy training - one done- April 24 next- then all children will be trained by the end of the school year</p> <p>Recommended next step- educating parents- admin and SLPM looking at ways to bring this to parents.</p> <p>Parent suggested creating a working group to understand LLM and AI programs.</p>	Vote to create a working group for the next school year.	Move - Annetta Second - Kevin W. 6 - YES 0 - NO
Parking garage safely	<p>Review parking lot traffic flow and supervision during lunch periods, including installing additional mirrors at blind corners and improving enforcement of speed limits to increase safety.- no staff available to do this- blends into old issue.</p> <p>Would like update on the installation of mirrors, painting , LED bulbs. SLPM asks for response by Monday's meeting</p>	In progress see update from old business	No Vote
Split lunch schedule	<p>Students involved in extracurricular activities such as Student Council, Student Ambassadors, and various clubs are experiencing difficulty scheduling meetings due to the split lunch periods. With limited overlapping time, many meetings now conflict with seminar periods, which students rely on for academic support and makeup work. Currently, clubs meet only one time per week on Tuesdays, an additional time is needed during the week. Teachers are not allowed to sponsor extracurricular activities during school hours, only before or after school.</p>	Admin working on it for next school year.	No Vote

	<p>1. Reevaluate the split lunch schedule to create a common meeting block once or twice per week, or consider returning to the original lunch schedule.</p> <p>2. Designate one seminar period per week specifically for club meetings to prevent conflicts with academic responsibilities.</p> <p>Families monitor commitment overload</p> <p>Next year can designate one lunch period a week to club meetings.</p> <p>The school admin has created a Master Scheduling Committee to address the issue.</p>		
Parents and Coach contact	<p>Coach to parent contact when traveling overseas for games and tournaments. The coaches need a way to contact parents when away.</p> <p>There is a process in place for this which was communicated during the Parent/Coach meeting. Coaches can check out a phone when they travel, and should communicate with parents, coaches/sponsors have been reminded, parents please ensure you know the way to contact for the season.</p>	No Action Needed	No Vote
Coach to student ratio	<p>Student to coach ratio of 15:1 when traveling overseas is not only setting the coach up for failure, but also putting our kids at risk. We are in a unique situation where tournament travel is to a different country and most parents are unable to attend. We should be able to, without a doubt, know that our children are being watched over.</p> <p>The change to student ratio was to support the girls wrestling team and remain within budget. The ratio is also what is currently implemented across the district. If a school decides to add chaperones, schools need to add more funding.</p> <p>Proposed solution: Ratio should be no more than 10:1. If the teams have more than 10 players, there should be 2 adults..</p> <p>15:1- is new this year and causes issues during immigration at the airport, transportation at subways or trains.</p> <p>Question - asked to District leadership , awaiting response. Ms. Bryant has elevated the issue and is awaiting the DAC meeting in May.</p>	<p>Move to elevate to DAC to request for a return ratio to 10:1 for pacific.</p>	<p>Move - Becky Second - Stephanie</p> <p>6 - YES</p> <p>0 - NO</p>
Election prep	<p>Per DODEA ADMINISTRATIVE INSTRUCTION 1358.01 ADVISORY COMMITTEES AND DEPENDENTS EDUCATION COUNCIL December 15, 2025</p> <p>4 weeks before the election, Election Committee- 3 people, including current Chair. The election planning committee may consist of a sponsor, parent, or legal guardian, DoDEA professional school employees, the DoDEA School Principal (or designee in accordance with Section 2.8.d.), Service school liaison officers, or a DoDEA High School student. Members of the existing SAC (except the Chairperson) must not be selected for membership on the election planning committee.</p> <p>Election Committee-</p>	<p>Propose Ap 6 for committee to meet and plan how to request nominations (allow 2 weeks for nominations to come in)</p> <p>AP 20th publish</p>	

	<p>1. Requests nominations for the upcoming elections for Chairperson and Vice Chairperson from current SAC members. Ensures that all eligible candidates are on the ballot and include provisions for write-in candidates</p> <p>2. Each candidate for SAC membership must be nominated in writing by a member of the eligible SAC electorate. The election planning committee will solicit candidates eligible and willing to serve on the SAC for the sponsor, parent, or legal guardian and the DoDEA professional school employee categories.</p> <p>Two (2) weeks before election, the election planning committee publishes the announcement with election date, hours, location, and names of candidates by eligibility category.</p> <p>One (1) week before election, the election planning committee ensures all candidates are listed in alphabetical order, by last name on the ballot by appropriate category.</p> <p>Ballot. A ballot will be created with the candidate names arranged alphabetically under one (1) of two (2) categories: "Sponsor, Parent, and Legal Guardian" or "Professional School Employee."</p> <p>(b) Voting must be by secret ballot. DoDEA AI 1358.01, December 15, 2025 (c) Military members in a deployed or official tour of duty status at the time of the election may use e-mail or other electronic means to vote by absentee ballot to the DoDEA School Principal, provided that the absentee ballot is received by the election planning committee prior to the close of the scheduled election.</p>	<p>announcement of election</p> <p>Apr 27 create ballot</p> <p>May 4 election</p>	
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Open Forum Discussion	
<p>ASACS provider Candace Neff is the mental health provider, credentialed through mental health. Located in the library, contact candace.neff@dodea.edu. She is available year round. Any student can see the provider, must be 15 years and older to see the provider without parents.</p>	

Closing	
Next meeting date: May 4	Submissions due by April 27th 11:59 PM



INSTRUCTION

Enrollment

- Student Enrollment: 474
 - Full-Time: 456
 - Part-Time: 10
 - Homeschool (Auxiliary): 8

MANAGEMENT

Personnel and Staffing

- Overall Staffing: 74
 - 43 (TP)
 - 5 (GS)
 - 2 (KS)
 - New: 2
 - Substitutes: 23 (Onboard) 4 (Background Check) 21
 - Incoming Staffing: 2
 - Background Check: 1 (SPED Para)
 - Vacancies: 1 (ELA), 1 (Math/Business)

HOME-TO-SCHOOL COMMUNICATION

Previous Events

- Far East Wrestling
- Far East Basketball
- Far East Cheer
- Far East Drama
- Far East Culinary Arts
- JSHS Regionals
- Cupid Shuffle Dance
- Parent University (6th Grade Focus – M/HS Focus)
- AFJROTC Military Ball
- AFJROTC Inspection – 100% Program Rating
- Administered NAEP
- OMHS Career Fair



OMHS Principal's Report
March 9, 2026
SAC Meeting



Upcoming Events

- First Tech Challenge (Okinawa, Japan) March 11-12th
- SAT – March 14th
- Spring into Success – March 19th
- End of 3rd Quarter – March 25th
- No School for Students/Teacher Work Day – March 26th
- Spring Recess Day – March 27-April 3rd
- Beginning of 4th Quarter – April 6th
- Piano II Recital – April 7th
- Piano II Recital – April 9th
- Far East Honors Festival (Kadena, Japan) – April 13-16th
- AVANT World Language– April 14-24th
- No School for Students/CCRS PL – April 24th
- CCR-ELA Summative (6/7) Modified Schedule – April 27-28th
- CCR-Math Summative (6/7) Modified Schedule – April 29 – May 1st
- OMHS Senior Decision Day- April 30th
- SAT – May 2nd
- AP Testing – May 4-15th

Successes: OMHS Action to Previous SAC Issues

- Songtan Bus Stop Relocation and Addition
- School Supply List Yearly Review and Feedback
- Godeok Bus Stop Added
- Godeok Activity Bus
- Crosswalk Move
- Eighth Grade Celebration
- Free Student Planners
- Sixth Grade Focus for Student Orientation
- Accelerated Withdrawal (Parent Nights)
- Open House Working Group
- Sports Working Group
- AI Literacy Training for Students

