



DEPARTMENT OF DEFENSE  
DEPENDENTS SCHOOLS  
OSAN MIDDLE HIGH SCHOOL  
Unit 2037  
APO, AP 96278-2037



**OMHS SAC**

Osan Middle High School  
School Advisory Committee  
Meeting Minutes

5 min call to order, introduce members, welcome/purpose, share goals

<b>Meeting date</b>	October 21, 2024 Called to order @ 1600
<b>Meeting location</b>	OMHS Pride 214
<b>Roll Call - SAC Members in Attendance</b>	
<b>Position</b>	<b>Individual in attendance</b>
Chairperson (v)	unable to attend
Vice-chairperson(v)	Beckie Javinar
Secretary (v)	Lisa Vaira
OMHS Principal/Designee	Ms. Bryant
OMHS Teacher Representatives (v x 3)	Ms. Park, Dr. Anselm, Mr. Thomas
Student Representative	Lynji Reddick
Teachers Union Representative	Ms. Manuel
Osan Air Base Command Representative	Mr. Campbell
Osan Air Base School Liaison Program Manager	Ms. Kersey
Other Attendees:	Tom from FSS, 3 parents, 1 student

**Welcome and purpose of the SAC**

Parents, teachers, and students working together to advise the principal on school policies affecting students and families, instructional programs and resources, pupil services, and student standards.

**2024-25 Goals**

- Partner with school and DoDEA officials to benefit students and the community
- Promote active participation by stakeholders
- Provide transparency in SAC processes and accomplishments

**Meeting norms**

Simplified Robert's Rules of Order (5 min to discuss)  
Copies distributed to all attendees

## Old business

- YTD SAC accomplishment- Godeok bus stop, updated [“get involved” OMHS page](#)  
 Approve [2024-25 Bylaws](#) - 5 minutes
- New bylaws approved by all 6 attending voting members
- Explanation of [SAC process](#)- 3 minutes
- SAC process flowsheet distributed to all attendees

## Reports

**OMHS administration** Presented by Ms. Bryant.

**Mission Support Group** Nothing to present.

## New Business

Topic	Discussion	Vote
Vote on Reps for IAC and DAC	<ul style="list-style-type: none"> <li>• Can be different person, but one person has continuity</li> <li>• What are the dates for these meetings? (IAC quarterly on base, DAC @ Humphreys-December 6th/May 9th 14:30-15:30)</li> <li>• Jenny Iverson self-nominated. Motion to approve Jenny Iverson as IAC and DAC representative. Motion approved by all 6 attending voting members.</li> <li>• <i>Unfinished business: Nominate a back-up IAC and DAC representative. Follow-up at December meeting.</i></li> </ul>	6 votes to approve Jenny Iverson as IAC DAC rep 0 votes against
School crosswalk	<ul style="list-style-type: none"> <li>• Change school crossing from crosswalk to garage-&gt; school overpass</li> <li>• No need for volunteers to assist in crossing?</li> <li>• MSG representative noted equipment such as speed tables and crosswalk lights that could be applied to specific crosswalks -&gt; next meeting regarding this topic for installation in November</li> <li>• Attendees expressed concern for students in the poorly-lit garage, ice, students avoiding stairs and crossing at inappropriate locations.</li> <li>• Attendees recommended collaboration with OES as well as enhanced signage regarding the safest route.</li> <li>• Lisa Vaira to send previous route communication to Mr. Campbell.</li> <li>• Motion to elevate issue to IAC. Motion approved by all 6 attending voting members.</li> </ul>	6 votes to elevate this issue to IAC 0 votes against
<a href="#">Improve access to school supplies</a>	<ul style="list-style-type: none"> <li>• Partner with AAFES to ensure supplies available</li> <li>• DAC- reach out to AAFES- possibly big AAFES re: Humphreys also- schools can give projected enrollment by Nov for following school year- for start and replenishment</li> <li>• Take idea to PTSO to do pre-ordered boxes - Attendee Sierra Beaton offered to present idea to PTSO at next meeting.</li> <li>• Attendees noted supply list differs from what is actually needed in the classroom, could parents have input on what is on the supply lists.</li> <li>• Motion to send recommendation for parent input on school</li> </ul>	6 votes to elevate parent input on school supply lists to DAC 0 votes against

	supply lists to DAC. Motion approved by all 6 attending voting members.	
<a href="#">Change layout of Open House to better accommodate families with students in various grades</a>	<ul style="list-style-type: none"> <li>● Staggered schedule?</li> <li>● Hybrid option?</li> <li>● Multi-day event?</li> <li>● School standing committee with 2-3 parents</li> <li>● Attendees asked for teacher suggestions. Subcommittee of teachers? Can parents offer input to teacher committee?</li> <li>● Ms. Bryant offered to create teacher committee at the school with parents welcome to help.</li> <li>● Kendra Lowe offered to help.</li> </ul>	Ms. Bryant the POC for committee of teachers to plan for new open house structure with input from parents.
<a href="#">8th grade "graduation" ceremony</a>	<ul style="list-style-type: none"> <li>● Full 8th grade graduation ceremony?- against DoDEA policy</li> <li>● Dedicated in-school award recognition ceremony? YES June 9 during Seminar- then roll over to 8th grade event.</li> </ul> <p>Subcommittee of SAC including 8th grade sponsor and FSS representative to coordinate event. Motion to keep planning of event within SAC, approved by all 6 attending voting members.</p>	6 votes to keep planning for event within SAC, headed by Mr. Thomas 0 votes against
<a href="#">DoDEA accelerated withdrawal policy</a>	<ul style="list-style-type: none"> <li>● Base Accelerated Withdrawal policy on PDD</li> <li>● Provide provisional final grades</li> <li>● send proposal to Ms. Bryant by November 25th</li> <li>● Ms. Bryant proposed to elevate the issue to DAC</li> <li>● Motion to send both recommendations for changes to policy to DAC, approved by all 6 attending voting members.</li> </ul> <p>Nov 7th OMHS Parent University will address this topic Feb 19th OMHS Parent University will address this topic</p>	6 votes to approve elevating both recommendations for changes to policy to the DAC. 0 votes against

## Open Forum Discussion

Attendee question: what does it look like to have an item elevated to the DAC?  
Beckie explained the process of having a voting member representative attend DAC level and above to represent the interests of the SAC. Encouraged attendance at SAC and IAC, review of minutes from DAC meetings.

Attendee question: Can we recommend a back-up representative for attending DAC meetings, just in case the elected representative is unavailable? This issue to be presented at next SAC meeting.

Meeting closed at 17:15

## Closing

<b>Next meeting date: December 2</b>	<b>Topic submission due by: Nov 24</b>
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Submitted by: Lisa Vaira, OMHS SAC Secretary